



APPROVED  
ON 2/9/12

Charles Klueber

**Town of Wareham  
Capital Planning Committee  
54 Marion Road Wareham Ma. 02571  
508-291-3100 – fax 508-291-3116**

**Committee Members:**

Mark Andrews, Town Administrator  
David Trudell, Finance Committee  
Charles Klueber, Planning Board, Clerk  
James Giberti, at large Member, Chair  
Mary Jane Driscoll, at large Member  
Alan Slavin, at large Member  
Justin Cole, Town Accountant  
Cara Winslow, Selectman Liaison

**Capital Planning Committee Meeting Minutes 02/02/2012**

Members Present: A. Slavin, J. Giberti, C. Klueber, M.J. Driscoll, J. Cole, M. Andrews. (D. Trudell not present ill)

Guests Present: E. Begley, C. Smith, F. Heath, B. Figueroa, D. Smith, M. Flaherty, D. Walton

Item#1 Meeting called to order @ 09:35 A.M. by A. Slavin

Item#2 Motion by J. Giberti to accept the Minutes of our meeting on 1/3/12. 2nd. M.J. Driscoll Vote: 6-0-0

Item#3a A.Slavin handed out a copy of "Town of Arlington, Capital Planning Comm. Report" to members. Explained that this is a good model for our committee to consider and use for guidance in the future. He got this report from his attendance at the MMA meeting.

Item#3b A.Slavin explained that he had attended the School Dept's Transportation Action Committee's meeting. This meeting came before our committee had meet to pick our representative.

Item#3c Committee discussed the better handling of Committee meetings

Item#3d Item not discussed

Item#3e Chair Slavin explained, to committee, that he would be stepping down from the Chair due to him being a candidate for Selectman in the next election. He stated that the Vice Chair, J. Giberti would be taking over as Chair and finish Alan's term as Chair. M. Andrews asked if we should put the Chair position on the agenda for the next meeting and vote for new Chair. A. Slavin said no.

Item#4 Committee discussed 2013 Capital Requests and the setting of priorities of items. A. Slavin handed out copies to members present of his ranking of items. M. Andrews noted that he was expecting about \$ 382,000.00 to be available for Capital Items. He explained that he was favoring several Public Safety items that were held over from Art.#1 of last T.M. Item still badly needed and he hoped they would get funded this T.M.

09:53A.M. C. Winslow arrived at meeting

Item#4 (cont) Committee discussed a "standardized vehicle" to meet Department requests for vehicles. It was agreed that this would be a good idea as long as the vehicle would meet the departments needs.

Discussed request for new ambulance. New vehicles and rebuilding of present vehicles was discussed. Members agreed this item was a very high priority item.

Frank Heath, Finance Committee Chair, addressed the committee. He explained his committee's position on these 2013 Capital requests. He explained that the town's financial picture, in his committee's view, was very tough. He explained that the net effect was that we needed 1.2M but only have 800K. This will cause a deficit of 400K. He feels that the Town has no dollars (\$) for capital expenditures. He noted that the Finance Comm. was favoring a hiring and wage freeze immediately. He requested that our committee send a message to the CPC to place their articles for both Tremont Nail and Bryant Farm's projects on this spring's T.M. warrant.

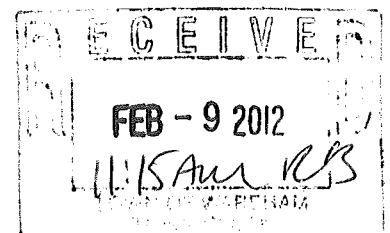
Motion made by A.Slavin to request that CPC put the Articles, for Tremont Nail & Bryant Farm, on the Spring Town Meeting. 2nd. M.Andrews. VOTE: 6-0-0 Motion Passed

Discussed Defibrillators requested by P.D. Motion by M. Andrews to approve this request. 2nd. M.J. Driscoll VOTE: 5-1-0 Motion Passed

Discussed Parking System for Onset. A. Slavin noted we should table this until our next meeting to allow the Committee the time to get all the numbers (\$) together. Motion made by M. Andrews to vote for this Parking System contingent on getting all the information to us at our next committee meeting. 2nd. M.J. Driscoll VOTE: 6-0-0 Motion Passed.

Discussed EMS requests. A. Slavin suggests a 5 yr. Debt Exclusion, to be used to purchase new Ambulances. Many members commented on how we should proceed on this item. Members also discussed buying new vs. having present Ambulances rebuilt. Motion made to request BOS to consider a "Debt Exclusion" to fund Ambulance Issue. by A. Slavin. 2nd. M.J. Driscoll. VOTE: 5-0-0

11:10 A.M. C. Klueber had to leave this meeting (family matter) minutes to be taken by A. Slavin





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**Continuation of Minutes Meeting 2-2-12**

Charley had to leave and asked Alan to take the minutes.

Continued discussing items for 2013 using Alan's work sheets provided to all members.

TA's Cap. Plan has \$100,000 going to the school for buses. Motion made to allow school district to use 100K for transportation with accompanying plan. Vote 5-0-0. One possible problem committee had voted at prior meeting to let the school district run the bus program with the Town providing \$1.6 mil. For non net spending. My have to rescind that vote (that motion was made by David at that particular meeting).

Discussion on Ambulance, group agreed to Charley's cost of \$90K to rebuild 2006 unit and reduce TA plan by \$60K. Alan asked if \$60K could be moved to school side, no action taken. Alan on his work sheets had listed new Ambulance for 2013, rebuild for 2014 and new Ambulance for 2015. This would require a debt exclusion or 2 ½ over ride! School has \$500,000 needed for MSBA study for Minot School in order to receive State Funding for Replace or Renovate Minot. Max reimbursement 48% estimated cost \$25,000,000. Will required bond etc. School will also need new HS gymnasium roof est. cost \$350,000. Committee expects School Dept. to come to Town Meeting asking for debt exclusion to finance these 2 items.

Onset Boat Ramp rebuild will be paid by Waterway funds, this should be wrapped together with Parking program and other phases of plan.

Committee asked TA to have municipal maintenance apply for CPA funding at the fall 2012 Town Meeting for the two following projects: Restoration of Old Town Hall (\$100K), Onset Bath House engineering survey (\$25K). Motion made by Alan vote 5-0-0.

Mark made a request that we continue to our next date. Mary Jane stated she had to leave but wanted the committee to tackle item #5. Motion made by Mark, 2<sup>nd</sup> by Justin for Mary Jane to be the committee's representative on the Action Committee for the School Transportation. Vote 3-1-1 (Mary Jane, Mark, Justin-yes, Jim-no, Alan-abstain) in favor that Mary Jane be placed on action committee.

Recap statement of Fin Com Chair Frank Heath. The Town is looking at a minimum a 400K shortfall for 2013. He requested that the loans that CPA programs fund (Bryant Farms, Tremont Nail) be on the spring 2012 TM in order to free up some cash. Alan asked that the Chairman (Jim) make that request of CPC.

Next meeting 2-9-12 committee will pick up with the ITS capital items.

Motion to close the meeting by Mark, 2<sup>nd</sup> by Mary Jane, vote 5-0-0 12:04 pm

RECEIVED  
FEB - 9 2012  
11:55 AM RJS